

CHARLESTON DRAINAGE DISTRICT

SPECIAL BOARD OF DIRECTORS MEETING

February 26, 2024 at 9:00 a.m.

MEETING LOCATION:

52027 West Althea Ave.

Firebaugh, CA 93622

AGENDA

1. CALL TO ORDER

2. **REVIEW OF AGENDA:** The Board will consider corrections and/or additions to the Agenda of items requiring immediate action that came to the attention of the Board after the Agenda was posted.

3. **ROLL CALL:** A quorum will be confirmed and the Board will consider appointment of an acting officer(s) in the event the President, Vice-President, and/or Secretary is absent from the Directors' meeting.

4. **POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105.]

5. **PUBLIC COMMENT:** The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item on the Agenda at this time or before the Board's consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

ACTION ITEMS

6. **BOARD TO REVIEW AND CONSIDER APPROVING THE SEPTEMBER 21, 2023, SPECIAL BOARD MEETING MINUTES** (McGowan) (Tab 2)

7. **THE BOARD TO REVIEW AND CONSIDER APPOINTMENT OF DISTRICT OFFICERS TO SERVE DURING THE FISCAL YEAR BEGINNING MARCH 1, 2023, AND ENDING FEBRUARY 28, 2025.** (McGowan) (Tab 3)

8. **THE BOARD TO REVIEW AND CONSIDER ACCEPTING THE GENERAL MANAGER'S RECOMMENDATION ON THE ANNUAL REVIEW OF THE DISTRICT'S INVESTMENT POLICY**
(McGowan) (Tab 4)
9. **THE BOARD TO REVIEW AND APPROVE THE SETTLEMENT AGREEMENT BETWEEN PANOCHE WATER DISTRICT (PWD) AND THE GRASSLAND BASIN AUTHORITY (GBA), AS WELL AS APPROVE RESOLUTION # 02-24** McGowan) (Tab 5)
10. **THE BOARD TO REVIEW AND CONSIDER ADOPTING A BUDGET FOR THE FISCAL YEAR ENDING FEBRUARY 28, 2025, AND SETTING THE DRAINAGE SERVICE FEE** (McGowan/Cadena/Brazil) (Tab 6)
11. **THE BOARD TO REVIEW AND CONSIDER: A). DECLARING VACANCY ON THE BOARD OF DIRECTORS, B). AUTHORIZING THE GENERAL MANAGER TO POST NOTICE OF VACANCY WITHIN THE DISTRICT FOR 15 DAYS AND NOTIFY THE MERCED COUNTY ELECTIONS OFFICE OF THE VACANCY, AND C). SET UP A SPECIAL MEETING WITHIN 60 DAYS TO CONSIDER APPOINTMENT OF NEW DIRECTOR TO RECOMMEND FOR APPROVAL BY THE MERCED COUNTY BOARD OF SUPERVISORS**
(McGowan/Delgado) (Tab 7)
12. **THE BOARD TO REVIEW AND CONSIDER APPROVING RESOLUTION # 01-24 SETTING THE PLACE AND TIME OF REGULAR MEETINGS OF THE BOARD OF DIRECTORS** (McGowan) Tab 8)
13. **FINANCIAL REPORTS** (Brazil) (Tab 9)
 - A. Accounts Payable
 - B. Monthly Financials
 - C. FYE 2023 Budget-to-Actual Report
 - D. Other Financial Matters Affecting the District.

REPORT ITEMS

14. **DRAINAGE MANAGEMENT REPORT** (McGowan) (Tab 10)
 - A. Grassland Bypass Project Water Quality Monitoring;
 - B. San Joaquin River Improvement Project;
 - C. Grassland Basin Storm Water Management Plan;
 - D. Other Drainage Related Matters Affecting the District.
15. **GENERAL MANAGER'S REPORT** (McGowan)
 - A. Prop 84 Grant for Westside Regional Drainage Management Plan;
 - B. Grassland Basin Authority;
 - C. Other Matters Affecting the District.
16. **REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**
17. **FUTURE MEETING DATES**
 - A. Board to Consider Action to Set Special Meeting Date(s): *To be discussed for Director Appointment*
 - B. Next Regular Meeting Date: May 15, 2024
18. **ADJOURNMENT**
 - ❖ Items on the Agenda may be taken in any order.

- ❖ Action may be taken on any item listed on the Agenda.
- ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance may be made in person, in written form, or via telephone at (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

**CHARLESTON DRAINAGE DISTRICT MEETING MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
September 21, 2023**

A special meeting of the Board of Directors was held on September 21, 2023, at 1:00 pm. Those present at the meeting were:

Directors: Jake Barcellos, President
Will Teixeira, Vice-President
Bob Teicheira, Director

District Staff: Patrick McGowan, General Manager

Others: Gabriel Delgado, General Counsel
Palmer McCoy, Grassland Basin Authority

Those absent at the meeting were:

Directors: Tom Teixeira, Director

CALL TO ORDER

President Barcellos called the meeting to order at 1:00 pm.

REVIEW OF AGENDA

There were no changes to the agenda.

ROLL CALL

A quorum of the Board and the presence of the District's Officers were confirmed.

POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest disclosed.

PUBLIC COMMENT

There was no public comment.

THE BOARD TO REVIEW AND CONSIDER THE APPOINTMENT OF GENERAL MANAGER, MCGOWAN AS DISTRICT SECRETARY, REPLACING FORMER GENERAL MANAGER AZHDERIAN, FOR FISCAL YEAR ENDING FEBRUARY 29, 2024. On a motion by Vice-President, Teixeira, seconded by Director Teicheira, the Board approved the minutes as presented.

The vote on the matter was as follows:

Ayes: Barcellos, Teixeira, Teicheira
Nays: None
Absent: Teixeira
Abstain: None

THE BOARD TO REVIEW AND CONSIDER ADOPTING A RESOLUTION TO DESIGNATE SIGNATORIES TO THE DISTRICT’S MECHANICS BANK ACCOUNTS TO EXECUTE BANKING TRANSACTIONS SIGN CHECKS, MAKE ACCOUNTS TRANSFERS, AND WIRE TRANSFERS AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

On a motion by Vice-President Teixeira and second by Director Teicheira, the Board adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Barcellos, Teixeira, Teicheira
Nays:	None
Absent:	Teixeira
Abstain:	None

THE BOARD TO REVIEW AND CONSIDER ADOPTING A RESOLUTION TO UPDATE DISTRICT REPRESENTATIVES AUTHORIZED TO EXECUTE LOCAL AGENCY INVESTMENT FUND (LAIF) TRANSACTIONS AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

On a motion by Vice-President Teixeira and second by Director Teicheira, the Board adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Barcellos, Teixeira, Teicheira
Nays:	None
Absent:	Teixeira
Abstain:	None

BOARD TO REVIEW AND CONSIDER APPROVAL OF A REIMBURSEMENT TO PANOCHE WATER DISTRICT, THROUGH THE GRASSLAND BASIN DRAINERS, FOR EXPENSES FROM 2017-2020 IN THE AMOUNT OF \$92,140.11

Mr. McCoy explained the history of owed debt between the years 2017-2020. After consideration, on a motion by Vice-President Teixeira and second by Director Teicheira, the Board approved the settlement amount, pending the review of the final agreement.

The vote on the matter was as follows:

Ayes:	Barcellos, Teixeira, Teicheira
Nays:	None
Absent:	Teixeira
Abstain:	None

FINANCIAL REPORT

- A. Accounts Payable
- B. Monthly Financials
- C. Treasurer’s Quarterly Investment Reports
- D. FYE 2023 Budget-to-Actual Report

On a motion by Vice-President Teixeira and second by Director Teicheira, the Board approved the settlement amount, pending the review of the final agreement.

The vote on the matter was as follows:

Ayes: Barcellos, Teixeira, Teicheira
Nays: None
Absent: Teixeira
Abstain: None

REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)

Mr. McCoy reported to the board regarding the Grassland Basin Authority’s (GBA) anticipated loss in revenue from the Jose Tall Wheatgrass crops. Specifically, GBA is anticipating an \$800, 000 to \$1,000,00 loss this year. This anticipated loss may require GBA to use their reserve funds, which will then be imposed onto growers as assessment fees over a 3-year period to repay GBA’s revenue.

FUTURE MEETING DATES

The next regular meeting date of the Board was scheduled for October 18, 2023.

ADJOURNMENT

With no further business on the agenda, President Barcellos adjourned the meeting at 1:50 pm.

Jake Barcellos, President

Patrick McGowan, Secretary



CHARLESTON DRAINAGE DISTRICT

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622
TELEPHONE (209) 364-6136 • FAX (209) 364-6122

FEBRUARY 26, 2024, ADJOURNED REGULAR BOARD MEETING MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: PATRICK MCGOWAN, GENERAL MANAGER

SUBJECT: AGENDA ITEM 7
SELECTION OF DISTRICT OFFICERS

DATE: FEBRUARY 26, 2024

CC: GABRIEL DELGADO, GENERAL COUNSEL

Recommendation: At the beginning of each new fiscal-year, the Board review and consider the selection of District Officers to serve through the new fiscal-year ending February 28, 2025.

<u>Current District Officers:</u>		<u>New Fiscal-Year Officers</u>
President:	Jake Barcellos	_____
Vice-President:	Will Teixeira	_____
Secretary:	Patrick McGowan	Patrick McGowan (recommended)
Treasurer:	Marlene Brazil	Marlene Brazil (recommended)



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FEBRUARY 26, 2024, ADJOURNED REGULAR BOARD MEETING MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: PATRICK MCGOWAN, GENERAL MANAGER

SUBJECT: AGENDA ITEM 8
ANNUAL REVIEW OF INVESTMENT POLICY

DATE: FEBRUARY 26, 2024

CC: MARLENE BRAZIL, ACCOUNTING SUPERVISOR

Recommendation: Accept the General Manager's recommendation to maintain, as is, the District's Statement of Investment Policy.

Background: On April 26, 2018, the Board adopted the following Statement of Investment Policy to align the District's financial management with that of Panoche Water District, which administers the Charleston Drainage District, so as to improve administrative efficiency and reduce cost. The Policy that was adopted is essentially the same as for the other districts administered by Panoche. The Policy requires review annually insofar as such a review is required by law. The Policy prioritizes safety, liquidity, and yield. The General Manager has reviewed the policy with District staff and currently recommends no change to the Policy.

CHARLESTON DRAINAGE DISTRICT

STATEMENT OF INVESTMENT POLICY

Purpose: This statement is to provide a guideline for the prudent investment of temporarily idle cash, trust funds and restricted monies in the District's possession and to outline a policy for maximizing the efficiency of its cash management system.

Objective: The cash management system of the Charleston Drainage District will be maintained to accurately monitor and forecast expenditures and revenues, thus assuring the investment of monies to the fullest extent consistent with safety and liquidity. Funds will be invested in such a manner that will provide the highest interest yield within the confines of this policy and legal statutes consistent with safety and liquidity.

Policy: This policy applies only to idle funds in the District's possession or immediate control. "Idle funds" mean funds that are not required to meet the demands of cash flow for the succeeding month and all trust funds held by the District, including bond security funds, that are unnecessary to make debt service payments within the next six months. Investments will be made under the terms and conditions of Sections 53600 through 53683 and Sections 16429.1 through 16429.3 of the Government Code. The criteria for selecting investments and the absolute order of priority in making investments are:

1. Safety
2. Liquidity
3. Yield

Except for deferred compensation invested pursuant to Government Code Section 53609, the following instruments are authorized for investment of District funds:

1. To the extent permitted by law and as conditions dictate, in the State of California Local Agency Investment Fund (LAIF) in accordance with Section 16429.1 of the Government Code;
2. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest;
3. Bonds, notes, warrants, or other evidences of indebtedness of a state or local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency, or by a department, board, agency or authority of the local agency; or
4. To the extent otherwise permitted by law and as conditions dictate, in a bank or savings and loan association but only to the extent that the funds are insured by the Federal Deposit Insurance Corporation, (FDIC) or collateralized by the financial institution.

The Treasurer shall annually review the investment policy and provide the Board of Directors with any recommendations for any changes or updates, if warranted. The Treasurer shall render the report to

the Board of Directors showing all investments as set forth in Section 53646(b) of the Government Code, on at least a quarterly basis. Such report, insofar as it is required by law, shall include:

1. For all securities, investments and moneys held by the District for each of the following: (a) the type of investment, (b) issuer, (c) date of maturity par and (d) dollar amount invested.
2. A description of any of the District's funds, investments or programs that are under the management of contracted parties, including lending programs.
3. A statement of the extent to which the District's investments are or may be out of compliance with this policy.
4. The report shall include a statement denoting the ability of the District to meet its cash demands for the next six months or shall provide an explanation as to why sufficient cash shall, or may, not be available.

To the extent all of the District's surplus or idle funds are invested in LAIF, or a bank or savings and loan association account insured by FDIC, or some combination thereof, the report may consist of the last statement from the institutions holding the funds plus each of the items set forth in paragraphs 2, 3 and 4 above.

This investment policy shall remain in effect until rescinded or modified by the Board of Directors, but shall be reviewed annually insofar as such a review is required by law.

RESOLUTION NO. 02-24

A RESOLUTION AUTHORIZING GRASSLAND BASIN AUTHORITY TO ENTER INTO A SETTLEMENT AGREEMENT WITH PANOCHÉ WATER DISTRICT AND PANOCHÉ DRAINAGE DISTRICT ON BEHALF OF THE CHARLESTON DRAINAGE DISTRICT

WHEREAS, the Charleston Drainage District (“CDD”) is a California drainage district organized and operating under the Drainage District Act of 1903, California Water Code Appendix 8;

WHEREAS, the San Joaquin River Water Quality Improvement Project (“SJRIIP”) is a drainage and water reuse and management area within the Grassland Drainage Area comprised of approximately 6,000 acres of land in Fresno and Merced Counties which is operated as a drainage management facility to assist in meeting regulatory and contractual obligations to reduce discharges of selenium and salinity loads;

WHEREAS, Panoche Drainage District (“PDD”) established and thereafter operated the SJRIIP on behalf of and in coordination with Camp 13 Drainage District, Charleston Drainage District, Firebaugh Canal Water District, Panoche Water District (“PWD”) and Pacheco Water District (collectively, the “Districts”) pursuant to the SJRIIP License Agreement dated August 8, 2008 (the “2008 License Agreement”);

WHEREAS, PDD incurred costs during its establishment and operation of the SJRIIP and experienced cash flow shortages as a result;

WHEREAS, the Districts are informed by PDD and PWD (collectively hereinafter referred to as “Panoche Districts”) that PWD advanced PDD funds for the operation of the SJRIIP to help cover PDD’s cash flow shortages;

WHEREAS, on June 13, 2019, PDD, PWD and the Districts, along with San Luis Water District (collectively, the “Member Agencies”) entered into a Joint Exercise of Powers Agreement (“JPA”) to create the Grassland Basin Authority (“GBA”);

WHEREAS, among other things, pursuant to the JPA, the GBA was granted the right to use and exercise the license rights reserved to PDD for operation and maintenance (“O&M”) of the SJRIIP pursuant to Section 4, Paragraphs B and C, of the 2008 License Agreement;

WHEREAS, the GBA Member Agencies fund GBA’s O&M of the SJRIIP through the payment of dues which are established annually through GBA’s budget process and allocated among the GBA Member Agencies according to Participation Percentages, as defined in the JPA;

WHEREAS, the Districts, PWD, and PDD want to resolve all disputes between the Panoche Districts, GBA, and the Districts related to any debt owed by the Districts to the Panoche Districts as a result of PDD’s establishment and O&M of the SJRIIP prior to the GBA assuming those responsibilities as well as any disputes related to PWD’s advancement of funds to PDD for O&M of the SJRIIP prior to the GBA assuming those responsibilities; and

WHEREAS, CDD, by adoption of this Resolution intends to signify its approval of the Settlement Agreement between the Panoche Districts and the GBA, attached hereto as **Exhibit A**, its intent to be

bound by the terms of the Settlement Agreement, and its authorization of GBA entering into the Settlement Agreement on its behalf.

NOW THEREFORE, be it resolved by the Board of Directors of the Charleston Drainage District (the "Board") that:

1. The Board hereby approves the Settlement Agreement attached hereto as **Exhibit A**, and authorizes the President of the Board, or his designee, to perform any actions necessary to fulfill the purpose of this Resolution.
2. By its approval of the Settlement Agreement, CDD agrees to be bound by the terms of the Settlement Agreement including the mutual release provision contained therein.
3. The Board hereby authorizes its representative on the GBA Board of Directors to vote in favor of approval of the Settlement Agreement, and further hereby ratifies such action taken prior to adoption of this Resolution.
4. The Board hereby authorizes the GBA to enter into the Settlement Agreement on behalf of CDD.

PASSED, APPROVED, AND ADOPTED at a meeting of Charleston Drainage District, Firebaugh, California, on this 26th day of February, 2024, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

JAKE BARCELLOS
President, Board of Directors
CHARLESTON DRAINAGE DISTRICT

PATRICK McGOWAN
Secretary to the Board of Directors

**EXHIBIT A
SETTLEMENT AGREEMENT**

DRAFT

CHARLESTON DRAINAGE DISTRICT
FYE 2025 BUDGET (March 1, 2024 - February 28, 2025)

Proposed Budget	2024-2025 Budget	2023-2024 Actual	2023-2024 Budget	2022-2023 Actual
OPERATING REVENUES				
Drainage Service Fees	\$ 239,448	\$ 214,126	\$ 211,619	\$ 271,937
Interest	\$ 3,000	\$ 4,573	\$ 1,000	\$ 1,080
TOTAL REVENUES	\$ 242,448	\$ 218,699	\$ 212,619	\$ 273,017
OPERATING EXPENSES				
Grassland Basin Authority	\$ 129,420	\$ 99,222	\$ 99,222	\$ 116,478
Grassland Bypass Project	\$ 34,292	\$ 33,826	\$ 33,826	\$ 61,939
Irrigated Lands Program	\$ 24,436	\$ 21,471	\$ 21,471	\$ 19,377
Professional Fees	\$ 13,000	\$ 2,797	\$ 8,000	\$ 15,381
Labor - Field	\$ 8,500	\$ 4,318	\$ 10,000	\$ 13,686
Labor - Admin	\$ 6,000	\$ 5,118	\$ 6,000	\$ 7,050
General Overhead	\$ 4,100	\$ 3,719	\$ 7,000	\$ 6,293
Energy	\$ 12,000	\$ 9,060	\$ 12,000	\$ 9,362
Herbicides	\$ 2,700	\$ 1,600	\$ 1,000	\$ 685
Water Quality Monitoring	\$ 500	\$ -	\$ 100	\$ 76
Repairs & Maintenance	\$ 7,500	\$ 5,503	\$ 14,000	\$ 20,443
TOTAL EXPENSES	\$ 242,448.0	\$ 186,634.0	\$ 212,619	\$ 270,771
INCOME/(LOSS)	\$ -	\$ 32,065	\$ -	\$ 2,246
Drainage Service Fee - Tiled	\$ 61.86		\$ 55.50	\$ 70.50
Drainage Service Fee - Non-Tiled	\$ 12.82		\$ 11.50	\$ 14.50
San Joaquin River Improvement Project	\$ 129,420	\$ 99,222	\$ 99,222	\$ 116,478
	53%	53%	47%	43%
Grassland Bypass Project	\$ 34,292	\$ 33,826	\$ 33,826	\$ 61,939
	14%	18%	16%	23%
Irrigated Lands Program	\$ 24,436	\$ 21,471	\$ 21,471	\$ 19,377
	10%	12%	10%	7%
Sub-Total	\$ 188,148	\$ 154,519	\$ 154,519	\$ 197,794
Panoche Drainage District	\$ 54,300	\$ 32,115	\$ 58,100	\$ 72,977
	22%	17%	27%	27%

CDD Administration	\$ 23,100	\$ 11,634	\$ 21,000	\$ 28,725
CDD O&M	\$ 31,200	\$ 20,481	\$ 37,100	\$ 44,252

BOB TEICHEIRA FARMS, INC.

20290 ORTIGALITA ROAD
LOS BANOS, CA 93635
OFFICE (209) 826-1617

December 31, 2023

Jake Barcellos, President
Charleston Drainage District
52027 West Althea Avenue
Firebaugh, CA 93622

Dear Jake,

This letter serves as the official confirmation to you and fellow board members of my upcoming retirement from the Charleston Drainage District, effective 12/31/2023.

Sincerely,

A handwritten signature in cursive script that reads "Bob Teicheira".

Bob Teicheira

CHARLESTON DRAINAGE DISTRICT

RESOLUTION # 01-24

**RESOLUTION SETTING PLACE AND TIME OF
REGULAR MEETINGS OF THE BOARD OF DIRECTORS**

WHEREAS, Charleston Drainage District (the "District") is a California Water District established under California Water Code Section 34000, *et seq.*

WHEREAS, Section 34802 of the California Water Code provides that the board of a California Water District shall hold regular meetings at such times as may be agreed upon by Resolution.

WHEREAS, the principal office of the Charleston Drainage District (the "District") has been and is presently established at 52027 West Althea, Firebaugh California, 93622 and the Board of Directors of the District (the "Board") desires to formally update the time and place of regular meetings of the Board.

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

Section 1. The recitals above are true and correct, and the Board so finds and determines.

Section 2. The regular meeting date and time of the Board shall be on the third Wednesday of every third month at 9:00 a.m., and the regular meeting place shall be 52027 West Althea, Firebaugh California, 93622.

Section 3. This resolution shall take effect immediately, shall supersede any and all prior resolutions and shall confirm other actions taken by the District designating the time and place of the regular meeting of the Board, and shall continue in effect until further action of the Board.

Section 4. The Secretary is hereby directed to deliver a copy of this resolution to each member of the Board.

PASSED AND ADOPTED, this 26th day of February, 2024, in a duly noticed and open meeting of the Board of Directors by the following vote, to wit:

Ayes:

Nays:

Abstain:

Absent:

Jake Barcellos, President

Attest: _____

Patrick McGowan, Secretary

DRAFT

**CERTIFICATE OF SECRETARY
OF
CHARLESTON DRAINAGE DISTRICT
A California Drainage District**

I, Patrick McGowan, do hereby certify that I am the duly authorized and appointed Secretary of the Charleston Drainage District, a California Drainage District (the “District”); that the foregoing is a true and correct copy of that certain resolution duly and unanimously adopted and approved by the Board of Directors of the District on the 26th day of February 2024; and that said resolution has not been modified or rescinded and remains in full force and effect as of the date hereof:

IN WITNESS WHEREOF, I have executed this Certificate on this 26th day of February, 2024.

Patrick McGowan, Secretary

CHARLESTON DRAINAGE DISTRICT

ACCOUNTS PAYABLE LIST

9/22/2023 THRU 2/26/2024

Check Date	Check Number	Name	Check Amount	Memo
9/23/2023	3012	PANOCHÉ WATER DISTRICT	\$ 837.25	AUGUST 2023 LABOR \$ 603.84, BANK FEE \$ 83.99 & ADMIN ALLOCATION \$ 149.42
10/23/2023	3013	LAW OFFICES OF GABRIEL A. DELGADO	\$ 1,027.08	JULY & SEPTEMBER 2023 LEGAL SERVICE
10/23/2023	3014	PACIFIC GAS & ELECTRIC	\$ 492.60	OCTOBER 2023 ELECTRICAL SERVICE
11/16/2023	3015	PACIFIC GAS & ELECTRIC	\$ 528.82	NOVEMBER 2023 ELECTRICAL SERVICE
11/16/2023	3016	PANOCHÉ WATER DISTRICT	\$ 2,919.28	SEPTEMBER 2023 LABOR \$ 1,921.83, EQUIPMENT \$ 462.50, CHEMICALS \$ 434.62, BANK FEES \$ 59.12 & ADMIN ALLOCATION \$ 41.21
12/20/2023	3017	PACIFIC GAS & ELECTRIC	\$ 532.79	DECEMBER 2023 ELECTRICAL SERVICE
12/20/2023	3018	PANOCHÉ WATER DISTRICT	\$ 1,820.15	OCTOBER 2023 LABOR \$ 418.78, EQUIPMENT \$ 669.38, CHEMICALS \$ 534.12 & ADMIN ALLOCATION \$ 197.87
12/20/2023	3019	STREAMLINE	\$ 1,080.00	2023/2024 WEBSITE SUPPORT
1/25/2024	3020	CNA SURETY	\$ 100.00	2024/2025 DIRECTOR BOND
1/25/2024	3021	PACIFIC GAS & ELECTRIC	\$ 470.18	JANUARY 2024 ELECTRICAL SERVICE
1/25/2024	3022	PANOCHÉ WATER DISTRICT	\$ 296.31	NOVEMBER 2023 LABOR \$ 230.31, EQUIPMENT \$ 55.00 & ADMIN ALLOCATION \$ 11.00
2/14/2024	3023	PACIFIC GAS & ELECTRIC	\$ 557.37	FEBRUARY 2024 ELECTRICAL SERVICE
2/26/2024	3024	PANOCHÉ WATER DISTRICT	\$ 320.42	DECEMBER 2023 LABOR \$ 128.19, EQUIPMENT \$ 110.00 & ADMIN ALLOCATION \$ 82.23
			\$ 10,982.25	

**CHARLESTON DRAINAGE DISTRICT
TREASURER'S MONTHLY FINANCIAL REPORT
BALANCE SHEET-CURRENT ASSETS & LIABILITIES**

DATE AS OF	INTEREST RATE	<u>January 31, 2024</u>	<u>December 31, 2023</u>
<u>CURRENT LIABILITIES</u>			
ACCOUNTS PAYABLE		\$320	\$617
TOTAL CURRENT LIABILITIES		\$320	\$617
<u>CASH ACCOUNTS</u>			
O&M CHECKING		\$22,575	\$22,581
LAIF	4.00%	\$197,817	\$197,817
TOTAL UNRESTRICTED CASH		\$220,392	\$220,399
<u>ACCOUNTS RECEIVABLES</u>			
DRAINAGE		(\$44)	\$816
TOTAL ACCOUNTS RECEIVABLES		(\$44)	\$816
TOTAL CURRENT UNAUDITED ASSETS		\$220,348	\$221,214
NET CURRENT UNAUDITED ASSETS (NET CASH POSITION)		\$220,028	\$220,598

General Ledger Detail Report
Summary Report for Period 01 Thru 11 Ending 1/31/2024




CHARLESTON DRAINAGE DISTRICT (CDD)

Account Number/Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
1001					
MECHANIC-CKNG ACCT#*****6298	27,859.65	344,169.68	349,454.50	5,284.82-	22,574.83
1007					
CASH-LAIF	163,244.05	164,573.39	130,000.00	34,573.39	197,817.44
Report Total:	<u>191,103.70</u>	<u>508,743.07</u>	<u>479,454.50</u>	<u>29,288.57</u>	<u>220,392.27</u>

RETURN SERVICE REQUESTED

CHARLESTON DRAINAGE DISTRICT
 O & M CHECKING
 52027 W ALTHEA AVE
 FIREBAUGH CA 93622-9401

Managing Your Accounts

-  Client Services 800.797.6324
-  Online www.mechanicsbank.com
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WATCH OUT FOR SWEEPSTAKES/LOTTERY SCAMS

Criminals claim that you've won a lottery or sweepstakes (sometimes from a foreign country), but you need to pay a fee to access the winnings. **Learn how to spot this scam at www.MechanicsBank.com/Security.**

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX6298	\$22,674.83

PUBLIC CHECKING-XXXXXXXXX6298

Account Summary

Date	Description	Amount
12/30/2023	Beginning Balance	\$22,581.07
	1 Credit(s) This Period	\$860.25
	2 Debit(s) This Period	\$766.49
01/31/2024	Ending Balance	\$22,674.83

Electronic Credits

Date	Description	Amount
01/05/2024	Remote Deposit	\$860.25

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
3021	01/31/2024	\$470.18	3022	01/26/2024	\$296.31

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
01/05/2024	\$23,441.32	01/26/2024	\$23,145.01	01/31/2024	\$22,674.83

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date	Previous year-to-date
Total Overdraft Fees	\$0.00	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00	\$0.00

CHARLESTON DRAINAGE DISTRICT QUARTERLY FINANCIAL STATUS
CASH BOOK ACCOUNTS AS OF 9/30/2023

CHARLESTON DRAINAGE DISTRICT CHECKING ACCOUNT	INTEREST RATE	
Balance as per bank statement		\$74,390
<u>Reconciling items</u>		
Add: Outstanding deposits		-
Deduct: Outstanding checks		\$49,611
Balance as reported in the general ledger account		\$24,779
CHARLESTON DRAINAGE DISTRICT LAIF ACCOUNT		
LAIF Account balance as of 9/30/2023	3.43%	\$96,401
TOTAL OF GENERAL LEDGER ACCOUNT BALANCES AND LAIF		\$121,181

General Ledger Detail Report
Summary Report for Period 01 Thru 07 Ending 9/30/2023

CHARLESTON DRAINAGE DISTRICT (CDD)

Account Number/Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
1001					
MECHANIC-CKNG ACCT#*****6298	27,859.65	237,106.98	240,187.29	3,080.31-	24,779.34
1007					
CASH-LAIF	163,244.05	63,157.24	130,000.00	66,842.76-	96,401.29
Report Total:	<u>191,103.70</u>	<u>300,264.22</u>	<u>370,187.29</u>	<u>69,923.07-</u>	<u>121,180.63</u>

CHARLESTON DRAINAGE DISTRICT

2023 Quarterly Investment Report
For Quarter Ending September 30, 2023

DATE: February 26, 2024

TO: Board of Directors

FROM: Marlene Brazil

In accordance with Government Code Section 53646 and the Charleston Drainage District Investment Policy, the following shall constitute the quarterly report of investment on behalf of the Charleston Drainage District:

	MECHANICS BANK ACCT	LAIF	TOTAL
INVESTMENT BALANCES September 30, 2023	\$ 24,779.34	\$ 96,401.29	\$ 121,180.63

1. As of the date of the report, the majority of District funds are invested in the State of California Local Agency Investment Fund (LAIF) in accordance with Section 16429.1 of the Government Code. Attached is the most recent statement(s) received by the District.
2. As of the date of the report, the remaining District funds are deposited in Federal Deposit Insurance Corporation (FDIC) insured accounts at Mechanics Bank. Therefore, as provided by Government Code Section 53646 (e), attached are the most recent statements received by the District.
3. The portfolio of the District is in compliance with the District’s Statement of Investment Policy.
4. It is expected the District will be able to meet its expenditure requirements for the next six months based on projected revenue from drainage service fee.



MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	CHARLESTON DRAINAGE DISTRICT
Account Number	90-24-010




As of 10/13/2023, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2023.

Earnings Ratio		.00009812538629360
Interest Rate		3.59%
Dollar Day Total	\$	13,030,642.91
Quarter End Principal Balance	\$	95,122.65
Quarterly Interest Earned	\$	1,278.64

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WATCH OUT FOR SWEEPSTAKES/LOTTERY SCAMS

Criminals claim that you've won a lottery or sweepstakes (sometimes from a foreign country), but you need to pay a fee to access the winnings. **Learn how to spot this scam at www.MechanicsBank.com/Security.**




Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX6298	\$39,003.22

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WATCH OUT FOR TECH SUPPORT SCAMS

Scammers pose as technology support representatives and offer to fix non-existent computer or technology issues. Learn how to spot this scam at www.MechanicsBank.com/Security.




Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX6298	\$8,160.55

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WATCH OUT FOR GRANDPARENT SCAMS

Criminals pose as a relative (usually a child or a grandchild) claiming to be in some kind of trouble that requires immediate financial support. **Learn how to spot this scam at www.MechanicsBank.com/Security.**

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX6298	\$74,390.34

PUBLIC CHECKING-XXXXXXXX6298

Account Summary

Date	Description	Amount
09/01/2023	Beginning Balance	\$8,160.55
	2 Credit(s) This Period	\$74,639.25
	4 Debit(s) This Period	\$8,409.46
09/29/2023	Ending Balance	\$74,390.34

Electronic Credits

Date	Description	Amount
09/06/2023	Remote Deposit	\$4,639.25
09/26/2023	Wire/In/121140218/WESTAMERICA BANK//STATE OF CALIFORNIA	\$70,000.00



CHARLESTON DRAINAGE DISTRICT QUARTERLY FINANCIAL STATUS
CASH BOOK ACCOUNTS AS OF 12/31/2023

CHARLESTON DRAINAGE DISTRICT CHECKING ACCOUNT	INTEREST RATE	
Balance as per bank statement		\$22,581
<u>Reconciling items</u>		
Add: Outstanding deposits		-
Deduct: Outstanding checks		-
Balance as reported in the general ledger account		\$22,581
CHARLESTON DRAINAGE DISTRICT LAIF ACCOUNT		
LAIF Account balance as of 12/31/2023	4.00%	\$197,817
TOTAL OF GENERAL LEDGER ACCOUNT BALANCES AND LAIF		\$220,399

General Ledger Detail Report
Summary Report for Period 01 Thru 10 Ending 12/31/2023

CHARLESTON DRAINAGE DISTRICT (CDD)

Account Number/Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
1001					
MECHANIC-CKNG ACCT#*****6298	27,859.65	343,309.43	348,588.01	5,278.58-	22,581.07
1007					
CASH-LAIF	163,244.05	164,573.39	130,000.00	34,573.39	197,817.44
Report Total:	<u>191,103.70</u>	<u>507,882.82</u>	<u>478,588.01</u>	<u>29,294.81</u>	<u>220,398.51</u>

CHARLESTON DRAINAGE DISTRICT

2023 Quarterly Investment Report
For Quarter Ending December 31, 2023

DATE: February 26, 2024

TO: Board of Directors

FROM: Marlene Brazil

In accordance with Government Code Section 53646 and the Charleston Drainage District Investment Policy, the following shall constitute the quarterly report of investment on behalf of the Charleston Drainage District:

	MECHANICS BANK ACCT	LAIF	TOTAL
INVESTMENT BALANCES December 31, 2023	\$ 22,581.07	\$ 197,817.44	\$ 220,398.51

1. As of the date of the report, the majority of District funds are invested in the State of California Local Agency Investment Fund (LAIF) in accordance with Section 16429.1 of the Government Code. Attached is the most recent statement(s) received by the District.
2. As of the date of the report, the remaining District funds are deposited in Federal Deposit Insurance Corporation (FDIC) insured accounts at Mechanics Bank. Therefore, as provided by Government Code Section 53646 (e), attached are the most recent statements received by the District.
3. The portfolio of the District is in compliance with the District’s Statement of Investment Policy.
4. It is expected the District will be able to meet its expenditure requirements for the next six months based on projected revenue from drainage service fee.



MALIA M. COHEN

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	CHARLESTON DRAINAGE DISTRICT
Account Number	90-24-010




As of 01/12/2024, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2023.

Earnings Ratio		.00010932476863589
Interest Rate		4.00%
Dollar Day Total	\$	12,953,575.00
Quarter End Principal Balance	\$	196,401.29
Quarterly Interest Earned	\$	1,416.15

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WATCH OUT FOR CARD OR ACCOUNT LOCKED SCAMS

Criminals contact you via phone, text or email pretending to be your bank or a credit card company, and tell you that your account is "locked" or "frozen" from fraudulent attempts to access it. They then ask for your card number, account number, password or PIN to "unlock" the account. **Learn how to spot this scam at www.MechanicsBank.com/Security.**

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX6298	\$58,196.23

PUBLIC CHECKING-XXXXXXXXX6298

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$74,390.34
	5 Credit(s) This Period	\$33,909.49
	2 Debit(s) This Period	\$50,103.60
10/31/2023	Ending Balance	\$58,196.23

Electronic Credits




Date	Description	Amount
10/13/2023	Remote Deposit	\$3,654.53
10/17/2023	Remote Deposit	\$1,506.50






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WATCH OUT FOR GOVERNMENT IMPERSONATION SCAMS

Scammers pose as technology support representatives and offer to fix non-existent computer or technology issues. Learn how to spot this scam at www.MechanicsBank.com/Security.

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX6298	\$26,014.01

PUBLIC CHECKING-XXXXXXXXX6298

Account Summary

Date	Description	Amount
11/01/2023	Beginning Balance	\$58,196.23
	5 Credit(s) This Period	\$72,292.96
	4 Debit(s) This Period	\$104,475.18
11/30/2023	Ending Balance	\$26,014.01

Electronic Credits

Date	Description	Amount
11/01/2023	Remote Deposit	\$22,548.63
11/02/2023	Remote Deposit	\$20,854.13
11/10/2023	Remote Deposit	\$920.00






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Check out our blog 'The Long Weekend' to learn what you should do at www.MechanicsBank.com/Insights



WATCH OUT FOR TECH SUPPORT SCAMS

Scammers pose as technology support representatives and offer to fix non-existent computer or technology issues. Learn how to spot this scam at www.MechanicsBank.com/Security.

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX6298	\$22,581.07

CHARLESTON DRAINAGE DISTRICT
FYE 2024 BUDGET (March 1, 2023 - February 29, 2024)

BOD Approved April 19, 2023	Approved Budget 2023-2024	Actual thru 1/31/2024	Remaining	
OPERATING REVENUES				
Drainage Service Fees	\$ 211,619	\$ 214,125	\$ (2,506)	-1%
Interest	\$ 1,000	\$ 4,573	\$ (3,573)	-357%
TOTAL REVENUES	\$ 212,619	\$ 218,699	\$ (6,080)	-3%
OPERATING EXPENSES				
Grassland Basin Authority	\$ 99,222	\$ 99,222	\$ -	0%
Grassland Bypass Project	\$ 33,826	\$ 33,826	\$ -	0%
Irrigated Lands Program	\$ 21,471	\$ 21,471	\$ -	0%
Professional Fees	\$ 8,000	\$ 2,797	\$ 5,203	65%
Labor - Field	\$ 10,000	\$ 4,318	\$ 5,682	57%
Labor - Admin	\$ 6,000	\$ 5,118	\$ 882	15%
General Overhead	\$ 7,000	\$ 3,719	\$ 3,281	47%
Energy	\$ 12,000	\$ 8,502	\$ 3,498	29%
Herbicides	\$ 1,000	\$ 1,600	\$ (600)	-60%
Water Quality Monitoring	\$ 100	\$ -	\$ 100	100%
Repairs & Maintenance	\$ 14,000	\$ 5,503	\$ 8,497	61%
TOTAL EXPENSES	\$ 212,619	\$ 186,077	\$ 26,542	14%
INCOME/(LOSS)	\$ -	\$ 32,622	\$ (32,622)	
Drainage Service Fee - Tiled	\$ 55.50	\$ 70.50	\$ (15.00)	-21%
Drainage Service Fee - Non-Tiled	\$ 11.50	\$ 14.50	\$ (3.00)	-21%
			Reg/Ac.	LL/Ac.
San Joaquin River Improvement Project	\$ 99,222 47%	\$ 99,222 53%	\$ 25.90	\$ 5.37
Grassland Bypass Project	\$ 33,826 16%	\$ 33,826 18%	\$ 8.83	\$ 1.83
Irrigated Lands Program	\$ 21,471 10%	\$ 21,471 12%	\$ 5.60	\$ 1.16
Sub-Total	\$ 154,519	\$ 154,519		
Panoche Drainage District	\$ 58,100 27%	\$ 31,558 17%	\$ 15.17	\$ 3.14