

**CHARLESTON DRAINAGE DISTRICT MEETING MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 21, 2024**

A regular meeting of the Board of Directors was held on August 21, 2024, at 9:00 am. Those present at the meeting were:

- Directors: Jake Barcellos, President
Will Teixeira, Vice-President
Alec Barcellos, Incoming Director
Branden Teicheira, Director
- District Staff: Patrick McGowan, General Manager
Marlene Brazil, Accounting Supervisor
Juan Cadena, Water Resources Manager
Sandra Reyes, Water Master
- Others: Gabriel Delgado, General Counsel
Palmer McCoy, Grassland Basin Authority

CALL TO ORDER

President Barcellos called the meeting to order at 9:02 am.

REVIEW OF AGENDA

General Manager Patrick McGowan asked that the Agenda be revised to include Item # 8 requesting the Board to consider adopting Resolution # 06-24, the appointment of Alec Barcellos to the Charleston Drainage District (CDD) Board of Directors to fill the vacant seat. Upon a motion by Vice-President Will Teixeira, and seconded by Director Branden Teicheira, the Board of Directors agreed to add Agenda Item 8.

The vote on the matter was as follows:

- Ayes: J. Barcellos, W. Teixeira, B. Teicheira
Nays: None
Absent: T. Teixeira
Abstain: None

ROLL CALL

A quorum of the Board and the presence of the District’s Officers were confirmed.

POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest disclosed.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

THE BOARD TO REVIEW AND CONSIDER APPROVING THE MAY 15, 2024, REGULAR BOARD MEETING MINUTES AND THE JUNE 25, 2024, SPECIAL BOARD MEETING MINUTES

After discussion by the Board, a correction was needed on Page 3 to change the time from 10:00 am to 9:00 am. Upon a motion by Vice-President Will Teixeira and seconded by Director B. Teicheira, the May 15, 2024, Regular Board Meeting Minutes and the June 25, 2024, Special Board Meeting Minutes were approved with the time change.

The vote on the matter was as follows:

Ayes:	J. Barcellos, W. Teixeira, B. Teicheira
Nays:	None
Absent:	T. Teixeira
Abstain:	None

THE BOARD TO REVIEW AND DISCUSS GRASSLAND BASIN AUTHORITY DRAFT DRAINAGE TILE LINE POLICY

General Manager of the GBA, Palmer McCoy explained to the CDD Board that there has been a moratorium in place since 1993 not allowing additional tile lines to be installed. Mr. McCoy expressed the GBA’s ability to accept additional tile water. McCoy reported that tile water has been reduced substantially by 15,000 AF a year over a 10-year period. Mr. McGowan mentioned the willingness to follow up in any way to assist the growers in CDD with utilizing this potential land benefit. McGowan stated concerns that there be unifying standards set by the GBA regarding SCADA, metering, and construction. Mr. McGowan also stated that he believed the decision to accept new tile systems should be made by the individual home district. The GBA Board has given Mr. McCoy the direction to talk to the different Districts to begin drafting a policy that fits for all districts. McGowan also noted that approximately 10% of CDD land is non-tiled. Legal Counsel Mr. George Delgado asked how much water the GBA could potentially handle, and Mr. McCoy explained that during the winter there are no issues unless dealing with a unique significant storm in the southern portion of our area with no precipitation in the north. Mr. McCoy also stated that the additional water to the GBA would benefit all growers within the area. Mr. McCoy re-iterated that it not the intent of the GBA to dictate how individual Districts manage their tile lines, but rather to facilitate the process. Mr. McGowan suggested that we take these next couple of months to review the GBA’s draft policy concepts and asked the directors to contact him directly with any suggestions prior to November’s CDD board meeting.

BOARD TO CONSIDER ADOPTING RESOLUTION # 06-24 REQUESTING THE APPOINTMENT OF ALEC BARCELLOS TO THE CHARLESTON DRAINAGE DISTRICT BOARD OF DIRECTORS TO FILL THE VACANT SEAT

Mr. McGowan presented the Board with Resolution # 06-24 and explained that the seat has been vacant for several years now and a request would be submitted to the Merced County Board of Supervisors requesting the appointment of Mr. Alec Barcellos to the CDD Board. Upon a motion by Vice-President W. Teixeira and seconded by Director B. Teicheira, the Board adopted Resolution # 06-24 to appoint Mr. Alec Barcellos to the CDD Board of Directors.

The vote on the matter was as follows:

Ayes:	J. Barcellos, W. Teixeira, B. Teicheira
Nays:	None
Absent:	T. Teixeira
Abstain:	None

BOARD TO CONSIDER ADOPTING RESOLUTION # 07-24 REQUESTING THAT THE MERCED COUNTY BOARD OF SUPERVISORS APPOINT THREE (3) DIRECTORS TO THE CHARLESTON DRAINAGE DISTRICT BOARD OF DIRECTORS FOR A TERM COMMENCING DECEMBER 2024 THROUGH 2028

After discussion by the Board, a change was made to the Resolution listing the three individuals as Branden Teicheira, Will Teixeira, and Tom Teixeira. Upon a motion by Vice-President W. Teixeira and seconded by Director B. Teicheira, the Board adopted Resolution # 07-24 appointing the three Directors to the CDD

Board as noted with the changes to the individuals.

The vote on the matter was as follows:

Ayes:	J. Barcellos, W. Teixeira, B. Teicheira
Nays:	None
Absent:	T. Teixeira
Abstain:	None

BOARD TO DISCUSS AND CONSIDER ADOPTING RESOLUTION # 08-24 DESIGNATING AUTHORIZED SIGNATORIES TO THE DISTRICT’S MECHANIC BANK ACCOUNTS TO EXECUTE BANKING TRANSACTIONS SIGN CHECKS, MAKE ACCOUNT TRANSFERS, AND WIRE TRANSFERS AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS

Upon a motion by Vice-President W. Teixeira and seconded by Director B. Teicheira, the Board adopted Resolution # 08-24 authorizing signatories to the District’s Mechanic Bank accounts.

The vote on the matter was as follows:

Ayes:	J. Barcellos, W. Teixeira, B. Teicheira
Nays:	None
Absent:	T. Teixeira
Abstain:	None

FINANCIAL REPORTS

- A. Accounts Payable
- B. Monthly Financials
- C. FYE 2025 Budget to Actual Report
- D. Other Financial Matters Affecting the District

Upon a motion by Vice-President W. Teixeira and seconded by Director B. Teicheira, the Board approved the financial reports as presented.

The vote on the matter was as follows:

Ayes:	J. Barcellos, W. Teixeira, B. Teicheira
Nays:	None
Absent:	T. Teixeira
Abstain:	None

REPORT ITEMS

DRAINAGE MANAGEMENT REPORT

- A. Grassland Bypass Project Water Quality Monitoring
- B. San Joaquin River Improvement Project
- C. Grassland Basin Storm Water Management Plan
- D. Other Drainage Related Matters Affecting the District

General Manager Patrick McGowan reported that there were no updates to report on drainage.

GENERAL MANAGER’S REPORT

A. Prop 84 Grant for Westside Regional Drainage Management Pan

General Manager Patrick McGowan discussed the ability to remove the CH-2 lift pump to minimize power expenses and assist in water quality spikes to the GBA. McGowan participated in the SJRIP re-bordering pre-bid job walk with the GBA and Engineer Chris Linneman. The entirety of the project is expected to cost approximately \$ 13.5 million and be completed within the next 18 months.

B. Grassland Basin Authority

The General Manager of the Grassland Basin Authority (GBA) Mr. Palmer McCoy reported on the following:

The GBA is currently working on taking over the water quality monitoring on the San Luis Drain and will be encompassing taking over the administration of the Grassland Bypass Project.

The ponds and graveling have been completed.

The switchgear is being connected and testing will be done in the middle of September.

The GBA is focusing on becoming more self-sufficient to minimize expenses.

The GBA plans on pulling from reserves to offset some projects, so as not to increase participation dues.

C. Other Matters Affecting the District.

General Manager Patrick McGowan noted there were no additional updates at this time.

REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)

FUTURE MEETING DATES

A. Board to Consider Action to Set Special Meeting Date(s):

B. Next Regular Meeting Date: *November 20, 2024 at 9:00 am.*

ADJOURNMENT

With no further business on the agenda, President Barcellos adjourned the meeting at 10:03 am.



Jake Barcellos, President



Patrick McGowan, Secretary