

**CHARLESTON DRAINAGE DISTRICT MEETING MINUTES  
ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS  
October 21, 2021**

An adjourned regular meeting of the Board of Directors was held on October 21, 2021, at 9:00 a.m. in accordance with District Resolution 04-21 authorizing remote teleconference meetings of the Board, pursuant to Brown Act provisions. Those present at the meeting were:

Directors Present: Tom Teixeira, President  
Jake Barcellos, Vice-President  
Bob Teicheira, Director

Directors Absent: Dominic Mercurio, Director

District Staff Present: Ara Azhderian, General Manager & Secretary  
John Paul Otollo, Treasurer

Others Present: Gabriel Delgado, General Counsel  
Palmer McCoy, Grassland Basin Authority

**CALL TO ORDER**

President Teixeira called the meeting to order at 9:05 a.m.

**DETERMINATION:** General Manager Azhderian presented the Board a draft Resolution proclaiming existence of a local emergency and determining that meeting in person could present imminent risk to the health or safety of attendees due to the COVID-19 pandemic and thereby authorizing the remote teleconference meeting of the Board, pursuant to Brown Act provisions. After discussion, on the motion of Director Barcellos, seconded by Director Teicheira, the Board adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes: Teixeira, Barcellos, Teicheira  
Nays: None  
Absent: Mercurio  
Abstain: None

**REVIEW OF AGENDA**

General Manager Azhderian reported that, after posting of the agenda, Merced County had informed the District of the need to adopt a Resolution prior to November 2<sup>nd</sup> requesting the reappointment of Jake Barcellos to continue to serve as a Director of the District. Azhderian requested the Board change Agenda Item 8 to consider the draft Resolution and renumber the subsequent Agenda Items accordingly. After discussion, on the motion of Director Barcellos, seconded by Director Teicheira, the Board approved the change to the Agenda.

The vote on the matter was as follows:

Ayes: Teixeira, Barcellos, Teicheira  
Nays: None  
Absent: Mercurio  
Abstain: None

**ROLL CALL**

A quorum of the Board of Directors and the presence of the District’s Officers were confirmed.

**POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts of interest disclosed.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT CALENDAR**

General Manager Azhderian presented the Board with draft minutes from the April 21, 2021, regular meeting of the Board, draft minutes from the June 24, 2021, special meeting of the Board, and the monthly financial statements for the period ending September 30, 2021. After review, on the motion of Director Teixeira, seconded by Director Barcellos, the Board approved the Consent Calendar as presented.

The vote on the matter was as follows:

Ayes:	Teixeira, Barcellos, Teixeira
Nays:	None
Absent:	Mercurio
Abstain:	None

**THE BOARD TO REVIEW AND CONSIDER ACCEPTING THE TREASURER’S QUARTERLY REPORTS FOR THE PERIODS ENDING MARCH 31, 2021, JUNE 30, 2021, AND SEPTEMBER 30, 2021**

Treasurer Otollo presented the Board with the Quarterly Reports. He reported that the majority of District funds were on deposit in the State of California’s Local Agency Investment Fund (LAIF), with the remaining balance deposited in Federal Deposit Insurance Corporation (FDIC) insured accounts at Mechanics Bank. Otollo stated the District’s financial portfolio was in compliance with its Statement of Investment Policy and that he expected the District to be able to meet its expenditure requirements for the next six months based on projected revenue from drainage service fees. After discussion, on the motion of Director Barcellos, seconded by Director Teixeira, the Board accepted the Treasurer’s Quarterly Reports as presented.

The vote on the matter was as follows:

Ayes:	Teixeira, Barcellos, Teixeira
Nays:	None
Absent:	Mercurio
Abstain:	None

**THE BOARD TO REVIEW AND CONSIDER APPROVING PAYMENT OF THE BILLS**

Treasurer Otollo presented the Board a list of the District’s accounts payable. After review, on the motion of Director Barcellos, seconded by Director Teixeira, the Board approved payment of the bills.

The vote on the matter was as follows:

Ayes:	Teixeira, Barcellos, Teicheira
Nays:	None
Absent:	Mercurio
Abstain:	None

### **TREASURER'S REPORT**

General Manager Azhderian presented the Board with the Budget-to-Actual report noting that the District was likely to trend under budget as it was right on target for the reporting period though the entirety of the 2021-22 San Luis & Delta-Mendota Water Authority costs had been paid. Azhderian also reported that Merced County had approved the District's request to shift to biennial audits beginning on March 1, 2020, which means the next financial audit will be performed in 2022 for the period March 2020 through February 2022. Lastly, Treasurer Otollo requested to mail the 2<sup>nd</sup> Drainage Service Fee billing early but without changing the billing's traditional December due date. The Board was agreeable to the request.

### **DRAINAGE MANAGEMENT REPORT**

General Manager Azhderian presented the Board the Grassland Bypass Project water quality monitoring report and reported on ongoing activities at the San Joaquin River Water Quality Improvement Project and Grassland Bypass Project. He noted that with rain in the forecast, staff was working to prepare the San Luis Drain for the possibility of stormwater discharge. Azhderian also reported on efforts to respond to requests for information from the Regional Water Quality Control Board in preparation for the December review of the region's stormwater discharge permit.

### **GENERAL MANAGER'S REPORT**

General Manager Azhderian discussed with the Board proposed fall maintenance activities, which he recommended to focus on "must do" activities to help offset extraordinarily high on-farm costs stemming from the ongoing drought and COVID related supply disruptions. He also reported on ongoing activities funded by Panoche Drainage District's Proposition 84 grant, including installation of the regional tile sump SCADA system to automate storm time sump operations. Lastly, Azhderian reported that Panoche was successful at shifting the Grassland Bypass Channel Operable Gates project funding from the San Luis & Delta-Mendota Water Authority's Grassland Basin Drainers Steering Committee budget to Panoche's Proposition 84 grant, which will save the District approximately \$8,000.

### **CLOSED SESSION**

At approximately 9:59 a.m., General Counsel Delgado announced the Board would adjourn into Closed Session to discuss the matter listed on the Agenda.

**REPORT FROM CLOSED SESSION**

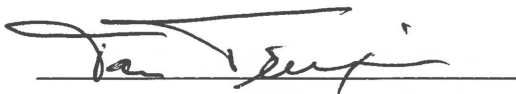
At approximately 10:15 a.m., General Counsel Delgado reported the Board had met in Closed Session and took no reportable action.

**FUTURE MEETING DATES**

A special meeting of the Board was called for 1:00 p.m. on November 12, 2021. The next regular meeting date of the Board was scheduled for January 19, 2022.

**ADJOURNMENT**

With no further business on the agenda, President Teixeira adjourned the meeting at 10:16 a.m.



Tom Teixeira, President



Ara Azhderian, Secretary